

#### Information Guide

## Kyoto Machiya Zeniyacho

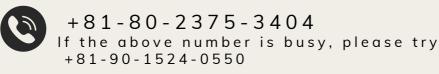
Dear Valued Guests,

Thank you for booking your stay at Kyoto Machiya Zeniyacho, part of the Kyoto Machiya Collection™. We are delighted to have you as our guest and we look forward to providing you an exceptional stay.

Should you have any questions or require any assistance, please do not hesitate to contact us on the phone number or emails provided below.

Yusuke Inoue - Hotel Manager Kyoto Machiya Zeniyacho

Zeniyacho@KyotoMachiyas.com
(For general inquiry & reservation assistance)







Hotel Address in English 258 Zeniyacho, Shimogyo-ku, Kyoto 600-8303

Hotel Address in Japanese 〒600-8303 京都市下京区銭屋町258



Please take a photo or scan the above QR code for our hotel location in Google Map.

Direct from Kansai International Airport to Kyoto Machiya Zeniyacho

By Shared Shuttle Bus - Directly to Kyoto Machiya Zeniyacho (approx. 90 minutes in normal traffic conditions but please note this bus may take up to almost 3 hours if heavy traffic. Starts from 5,000 yen per person). Please reserve directly on the website below.



Option 1: By Kansai-Airport Express "HARUKA" (approx. 80 minutes to arrive at JR Kyoto Station. 2,900 yen per person for non-reserved seats and 3,430 yen for reserved seats). Tickets can be purchased at Kansai Airport station. Please refer to the latest information from the official website below.

Directions from Kansai International Airport to JR Kyoto Station

Option 2: Airport Bus (approx. 90 minutes to arrive at JR Kyoto Station and 2,900 yen per person). You can take a bus from Kansai Airport Bus Terminal to JR Kyoto Station. Please refer to the latest information from Kaisai Airport Bus official website below. Travel time depends on traffic. We suggest Option 1 above if you prefer a more accurate travel time.



Directions from Kyoto JR Station

Option 1: By Taxi (approx. 5 minutes and 900 yen).

If the taxi driver is not familiar with the address, please show this Japanese message to the driver "的場通新町東入ル".

Option 2: By Train (approx. 15 minutes @ 220 yen per person)
Take the "Karasuma Line" and get off at "Gojo Station".
Take station Exit No 8 and then walk 2 minutes to our hotel.
If you have heavy luggage you can also take station Exit No 6 with elevator. Map is included on the next page for your reference.

Check-in Time: From 3PM

Check-out Time: Before 11AM

\* We offer self-checkout at our hotel. Guests can leave any time before 11am without the need to inform our hotel staff.

## Directions to Kyoto Machiya Zeniyacho from Gojo Station

The closest station exit to our hotel is Exit No 8 If elevator is needed, please use station Exit No 6



#### Exterior of Kyoto Machiya Zeniyacho

The exterior of our hotel is decorated with indigo and vermillion fabric curtains. Please look for a building like the below.



#### Your Machiya Suite

Please refer to your hotel booking to check which machiya suite you have reserved with us as we have two machiya suites on site.

If you have reserved the machiya suite named "SHU", please access the door with the vermilion color curtain hanging at the front



If you have reserved the machiya suite named "AI" please access the door with the indigo color curtain hanging at the front



#### On Arrival

Once you have arrived at our hotel, please use the telephone installed near the door entrance to contact us. Please press the "VIP" button and our hotel staff will provide you with instructions on how to access your machiya suites using the keypad. Our hotel staff will also visit you later at your machiya suite to complete the check-in progress and assist you should you have any questions.

#### Breakfast & Dinner

Breakfast and dinner can be arranged to be delivered to your machiya upon request.



#### Breakfast

## Kyoto Gozen Breakfast 3,000 yen per set (tax included)

Delivery Time: 8am-8.30am

- Vegetarian option available upon request
- Kids breakfast also available upon request at the same price



#### Dinner

## Kyoto Style Kaiseki Set 8,000 yen per set (tax included)

Delivery Time: 5.30pm-6pm Vegetarian kaiseki set available upon request

\*Not available between 27 December to 4 January

\*Dishes may vary depending on season

\*Minimum order of 2 sets are required

\*Please order at least 5 days in advance

\*We cannot refund if cancelled with less than 3 days notice

\*Unfortunately, we cannot accommodate for allergy requests

#### Drinks in Refrigerator

All drinks in the refrigerator are complimentary for our guests.

## Concierge Service

We are very happy to assist our guests with restaurant reservations, transportation arrangements, cake and flower deliveries, and room decorations for birthdays or any other special occasions. Please contact us via email on zeniyacho@kyotomachiyas.com to let us know your requests.

#### Check-in Early & Late Check-out

Similar to other hotels, we cannot guarantee to provide early checkin or late check-out as it is solely dependent on availability.

# Luggage Storage

## - Upon Arrival

If you arrive at our hotel after 12pm, it may be possible to leave your luggage inside your machiya suite while we undertake housekeeping. If you wish to do so, please inform us in advance via your reservation platform or email us at zeniyacho@kyotomachiyas.com.

#### - Upon Departure

Unfortunately, we cannot store your luggage for you upon departure as we do not have sufficient space on site. But the nearest coin lockers are just 2 minutes from our hotel and they are located inside Subway Gojo Station.

## Frequently Asked Questions

## Q: Can I check-in early?

We are afraid that due to cleaning time, we cannot arrange an early check-in. However, if you arrive after 12pm, you can store your luggage in your room while the room is undergoing cleaning.

#### Q: Can I check-out late?

Unfortunately, we cannot arrange a late check-out as cleaning needs to start at 11am for the next guest.

# Q. Do you serve breakfast at your hotel and what time is breakfast served?

Yes. Breakfasts are available. Breakfasts can be served between 8am - 8:30am. Please refer to our breakfast menu shown on Page 6 and please order your breakfast at least 5 days in advance.

# Q. Do you serve dinner at your hotel and what time is dinner served?

Yes. Dinners are available. Dinners can be served between 5.30pm to 6pm. Please refer to our dinner menu shown on Page 6 and please order your dinner at least 5 days in advance.

#### Q. How often does the hotel provide housekeeping?

Full housekeeping service is provided every 2nd day. We understand that some guests prefer not to have cleaning staff enter their machiya during their stay. Please let us know if housekeeping service is not required and we will provide you with fresh towels.

## Frequently Asked Questions

## Q: What restaurants are available near your hotel?

There are many highly rated restaurants near our hotel and you can find our recommendations at the end of this guide. Please let us know if you have any particular cuisine or restaurant you would like to try, we will be more than happy to provide you with our recommendations and help make table reservations on your behalf.

#### Q. Can you make a restaurant reservation for me?

Yes. We are happy to do that. Please let us know the name of the restaurant, number of diners and at least 2 preferable time slots. However, please note that some restaurants in Japan do not accept reservations from diners who cannot speak Japanese or reservations made by a third-party, and some restaurants do require reservations to be made online directly with a credit card deposit. Should this be the case, we apologize in advance that we cannot help our guests to reserve the restaurant.

You may wish to consider using the below reservation website for booking restaurants as it includes many famous restaurants in Kyoto.



## Frequently Asked Questions

Q: Can I send my luggage to/from your hotel?

Yes, you can. Please find below information.

## <Sending Your Luggage to Our Hotel >

Please provide the below address when sending your luggage to our hotel:

600-8303

京都市下京区銭屋町258

Kyoto Machiya 銭屋町 (Kyoto Machiya Collection)

TEL: 080-2375-3404

(必須)部屋名: YOUR ROOM NAME\*

\*Please make sure to add your room name ("SHU" or "AI"); Otherwise, the luggage might not be delivered to your room correctly by the delivery company.

※配送手配をお手伝い頂いている方へ 必ずどの部屋かと希望の配達時間をゲスト様から聞き取り記載お願いします。部屋は『藍AI (青の暖簾)』と『朱SHU (赤の暖簾)』がございます。

Time of Delivery: Please choose a delivery timeslot that allows you to be able to personally accept the luggage (For example, if you will be at the machiya from 4pm to 6pm kindly request for this delivery time). We highly recommend guests to accept the luggage personally to ensure the correct luggage are delivered to avoid potential travel disruptions.

## Frequently Asked Questions

Q: Can I send my luggage to/from your hotel?

#### <Sending Your Luggage to Your Next Destination>

You can bring your luggage to a luggage collection point near our hotel (3 minutes walk) and they will arrange luggage delivery for you to your next destination. Our hotel staff can assist you to create a delivery form for you to take to the collection point. If you need us to help you with filling out the delivery form, please let our hotel staff know.



Luggage collection point map











